

December 8, 2021



**Wednesday, December 8, 2021**  
**Minutes of the Senior Citizen Commission**

**CALL TO ORDER**

The Senior Citizen Commission meeting was called to order by Chair Rachel Fox on Wednesday, December 8, 2021, at 8:30 a.m. The meeting was held in an in-person hybrid setting, with Commissioners and Council Liaison attending via Zoom and in-person.

**ROLL CALL**

**Present:** Rachel Fox, Chair  
Barbara Klein  
Shireen Chang

**Absent:** Ellen Daigle, Vice Chair  
Michael Cacciotti, Mayor Pro Tem

**City Staff**

**Present:** Melissa Snyder, Community Services Supervisor

**PUBLIC COMMENTS**

1. Chris Glaeser provided an update on introducing Dementia Friendly Communities to the City of South Pasadena.

**PRESENTATION**

**2. Senior Center Updates**

Community Services Supervisor Snyder presented the updates regarding December programming and events at the senior center including the Nutrition Program, Holiday Cheer Program, and Snuggle a Senior Program. In addition, she provided information regarding proof of vaccination requirement and staff COVID-19 testing for the Christmas and Holiday Luncheon.

**3. Dial A Ride Updates**

Community Services Supervisor Snyder presented the updates for the Dial A Ride program stating the total of 326 trips in the month of November. The majority of the trips are to

December 8, 2021

medical facilities and grocery stores. Additionally, she provided an update on the fleet and maintenance.

## COMMUNICATIONS

4. **City Council Liaison Communications**

None

5. **Commissioner Communications**

Chair Fox explained Brown Act violations and how to avoid them to the Commission.

6. **Staff Liaison Communications**

Community Services Supervisor Snyder reported on staffing vacancies with Dial A Ride and the Senior Center including recreation leaders, senior meal program site manager, and a transit driver.

## ACTION/DISCUSSION

7. **Approval of the November 10, 2021 Meeting Minutes**

Minutes approved by Commissioner Klein and second by Commissioner Chang.

8. **Discussion and Approval of New Meeting Time**

The Commission discussed options for new meeting times and decided to bring the item to the January 12, 2022 meeting.


## ADJOURNMENT

The Commission Meeting was adjourned at 9:05 a.m.

Respectfully Submitted:

DocuSigned by:  
  
33B7005901BB490...  
Melissa Snyder  
Community Services Supervisor

Approved By:

DocuSigned by:  
  
14FEC0ED7B2D4BC...  
Rachel Fox  
Chair